

Regulations governing the use of the facilities for
homeless persons, temporary residences for
emigrants and foreign refugees
(Accommodation) of the city of Gronau (Westf.)

§ 1 Use and Obligations

- (1) With the allocation to the accommodation, a public-law use relationship is established. The city of Gronau (Westf.) maintains temporary accommodation for people who are homeless, who are at imminent risk of homelessness, emigrants, foreign refugees, immigrants and asylum seekers.
- (2) Upon service of the instruction order (including delivery), the residents acquire the right to use the accommodation and economic facilities assigned to them within the framework of the rules of use and the applicable law (rights of use).
- (3) In the same way, the residents are obliged to take into account the fact that they do not damage the accommodation or violate other rights of third parties. The accommodations are non-violent places. Any kind of physical, verbal or psychological violence will not be tolerated. Within the scope of the applicable law, culpably caused damages are to be reimbursed, intentionally and negligently.
- (4) The wishes of the residents for other accommodation can, but do not have to be met. Single persons are not entitled to a single room.
- (5) During the accommodation period, the entitled residents are obliged to make as intensive an effort as possible to rent an apartment.

§ 2 contact persons; Household law

- (1) The city of Gronau (Westf.) exercises the house rights over the accommodations. Your representatives are the contact persons for all questions concerning the accommodation. The city of Gronau (Westf.) ensures the adequate care and accommodation of the residents.

(2) The orders of the commissioners follow

too perform.

§ 3 Withdrawal of the instruction order

The instruction order may be revoked at any time if:

- a)** the reason for the instruction is omitted, as another accommodation is available,
- b)** other accommodation is required for important reasons (disputes, physical violence, drug and alcohol consumption, etc.), payment arrears (compensation for use) arise.

§ 4 Order and garbage

- (1) Courtyard and forecourt of the accommodation are not to be soiled. Garbage must be properly separated.
- (2) There is an absolute ban on smoking inside the property, unless a specific smoking room is set up.
- (3) The city of Gronau provides residents with a sufficient number of waste containers in accordance with local regulations (waste statutes). On pick-up days, the appropriate garbage cans must be placed on the sidewalk by the residents. The relevant data can be found in the distributed waste calendar.
- (4) Residents are not allowed to place satellite dishes in the accommodation or attach them to the building. The installation of telephone connections or their commissioning is also not permitted.
- (5) The escape routes marked as such must be kept clear for reasons of fire protection and other hazard prevention; under no circumstances may they be blocked by bicycles, mopeds, handcarts, prams or the like.
- (6) Open light and fire are not allowed. Fire and explosive substances may not be stored in the accommodation. Fire extinguishers and fire detection devices may only be used in the event of a fire.
- (7) The possession and storage of weapons of any kind or their ammunition is prohibited. Likewise, the possession or storage of such items is prohibited, which give the impression to third parties that they could be real weapons.
- (8) Diseases subject to notification in accordance with Sections 6 and 34 of the Infection Protection Act must be reported immediately to the Commissioners of the City of Gronau. Notifiable diseases include, for example, cholera, diphtheria, hepatitis, head lice, measles, meningitis, mumps, pertussis, plague, rubella,

rabies, typhoid fever or tuberculosis.

§ 5 automobiles

- (1) Motor vehicles may only be parked on the areas of the accommodation in the parking lots or areas marked for this purpose. The parking areas marked for employees are not to be used.
- (2) Only registered motor vehicles may be parked on the surface of the accommodation. Unlawfully parked vehicles will be removed at the expense of the vehicle owner.
- (3) No repair or repair work on motor vehicles is permitted on the premises of the accommodation.

§ 6 premises

- (1) The accommodation is not to be used for commercial purposes, but only for residential purposes.
- (2) In the event of storms, heavy rain, snow and frosty weather, all doors and windows must be closed so early and completely that the accommodation is not damaged by these weather conditions.
- (3) The fireplaces (electric stoves) and heaters are to be treated with care by the residents.
- (4) The front doors must be closed during the absence.

§ 7 Cleaning of common areas

- (1) The cleaning tasks for the staircase depend on the floor of the apartment:
 - a) Ground floor (duty to scatter):

Residents of a ground floor apartment have to keep the sidewalk, the street gutter, access to the accommodation and the hallway clean. In winter, the pavement of snow and ice is to be sprinkled with blunting fabrics (ash or sand) to avoid any damage caused by smoothness.

- b) Medium floors:

The inhabitants of the middle floors must keep the stairs leading to their use units clean.

- c) Top floor:

The cleaning of the floor stairs is the responsibility of the inhabitants of the top floor. If several parties live on one floor, the cleaning changes weekly with each other. If an accommodation is empty, the other residents of the same floor carry the cleaning obligations.

§ 8 Use of common areas

- (1) Laundry room, communal kitchen and dry floor/drying area, if available, are alternately available to the individual residents, unless otherwise agreed between them.
- (2) The washing machines and tumble dryers may only be used by the residents of the facility and only for their own laundry. The capacities of the machines must be taken into account and exploited. Instructions for use must be followed.
- (3) Water may only be used for the needs of the individual household and for cleaning the accommodation. In particular, carpet washing is not permitted.
- (4) The kitchen equipment must be cleaned regularly by the residents. Refrigerators are to be cleaned monthly if necessary to de-ice. Waste and garbage must be disposed of by the inhabitants in the waste containers provided for this purpose.
- (5) Basement aisles, drying rooms and laundry rooms may not be used as storage or storage facilities for objects.
- (6) After use, the accesses to these rooms must also be cleaned and the windows ventilated for a period of three times a day, 10 minutes each.

§ 9 Authorisation for the use of electrical equipment

- (1) For reasons of fire protection, the use of electrical equipment within the individual use unit must be approved before use by the city of Gronau (authorised representative).
- (2) There is an obligation to obtain authorisation in the context of the practiced and therefore existing administrative practice. In particular, the resilience of the electricity grid must be taken into account. In principle, residents are also entitled to use the electricity grid within the scope of a right of use, but in a way that does not pose a risk to the accommodation. The circumstances of the individual case must be taken into account.

§ 10 volume; Night time

For the period from **22:00-08:00**, the volume shall be limited to room volume. At other times, the volume must be maintained in such a way that other residents are

not affected.

§ 11 visit

- (1) Visits to the accommodation are generally permitted between **09:00 and 22:00**.
- (2) During their visit, visitors must follow the instructions of the city of Gronau and behave considerately towards them and the other residents. Under house law, visitors who do not comply with these rules may be prohibited from visiting for a certain period of time or in total.
- (3) The overnight stay of (one) visitor(s) must be approved by the City of Gronau (Commissioner) **prior to their arrival**. Permanent accommodation of visitors is not permitted.

§ 12 Pet husbandry

- (1) In shared accommodation, keeping pets, especially cats and dogs, is not permitted.
- (2) In assigned apartments, the keeping of pets is subject to approval. The decision on the authorisation depends on the existing administrative practice. In particular, the general danger potential, interference potential and size of the pet must be taken into account.

§ 13 extract; Handing over the keys

- (1) The removal from the accommodation must be reported early (no later than 8 working days in advance) to the social welfare office and the order office of the city of Gronau, so that the handover can be prepared.
- (2) When moving out, the accommodation must be left in a clean (broom-clean) state and the keys handed over at the beginning of use as well as the items borrowed from the institution must be handed over to the regulatory office – accommodation emergency accommodation – as soon as possible.

§ 14 interpretation of the Rules of Use; Conflict management

- (1) The City of Gronau shall decide on the interpretation of these Terms of Use.
- (2) In the event of a conflict, a clarifying discussion must first be sought, in which the opposing positions and the situation of the individual case must be worked

out and taken into account. Misunderstandings, wishes and suggestions on the part of the city of Gronau as well as on the part of residents must be handled with consideration and respect.

§ 15 Severability clause

Should individual parts of these Terms of Use be invalid or unenforceable or become invalid or unenforceable after adoption, the validity of the remaining Terms of Use shall remain unaffected.

City of Gronau (Westf.)

The mayor